



Hull Zanshin Karate Club

c/o 114 Park Lane
Cottingham
HU16 5rx
01482 841076

HULL ZANSHIN KARATE CLUB **CONSTITUTION**

HULL ZANSHIN KARATE CLUB

1. Name

The group will be called "Hull Zanshin Karate Club (Hull Zanshin)" and will be affiliated to the "WADO UK ASSOCIATION & ENGLISH KARATE FEDERATION"

2 Aims and objectives

The aims and objectives of the Hull Zanshin will be:

- to offer coaching and competitive opportunities in Karate
- to promote the Hull Zanshin within the local and wider community
- to manage the affairs of Hull Zanshin
- to ensure a duty of care to all members of the group
- to provide all its services in a way that is fair to everyone
- to ensure that all present and future members receive fair and equal treatment.

3 Membership

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted.

Members will be enrolled in one of the following categories:

- Full member
- Associate member
- Junior member
- Adult Member.

4 Membership fees

Membership fees will be set annually and agreed by the Management Committee or determined at the Annual General Meeting.

Fees will be paid: Weekly or Monthly.

5 Officers of the club

The officers of Hull Zanshin will be:

- Life President : Tony Dent
- Chair
- Honorary Secretary
- Treasurer
- Any other relevant position as seen fit by Hull Zanshin or the National Governing Body.

Officers other than Life President will be elected annually at the Annual General Meeting.

All officers other than Life President will retire each year but will be eligible for re-appointment.

6 Committee

Hull Zanshin will be managed through the Management Committee Only these posts will have the right to vote at meetings of the Management Committee.

The Management Committee will be convened by the Secretary of Hull Zanshin and will meet as and when needed, but at least once per year.

The quorum required for business to be agreed at Management Committee meetings will be:
3

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of Hull Zanshin.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

7 Finance

All Hull Zanshin monies will be banked in an account held in the name of the group.
The Hull Zanshin Treasurer will be responsible for the finances of the Hull Zanshin.
The financial year of the club will end on: 31 March

An **audited** statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of either the President/Chairman or Treasurer.

8 Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Hull Zanshin Secretary. Not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of officers are to take place at the AGM.

All members have the right to vote at the AGM.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

9 Discipline and appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 21 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 21 days of the Secretary receiving the appeal.

10 Dissolution

A resolution to dissolve the Hull Zanshin can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the Hull Zanshin that remain will be passed to *"SOME OTHER ORGANISATION/CLUB WITH SIMILAR OBJECTIVES TO THOSE OF THE HULL ZANSHIN WITHIN THE LOCAL COMMUNITY"*.

11 Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

12 Declaration

Hull Zanshin hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Hull Zanshin President

SIGNED: DATE:

Name:

Hull Zanshin Secretary

SIGNED: DATE:

Name:

Hull Zanshin Treasurer

SIGNED: DATE:

Name: